

شرکت مهندسی فکور بین الملل تهران

آدرس شرکت: خیابان بهشتی، خیابان خالد اسلامبولی، کوچه یازدهم، پلاک ۸، واحد ۵ ، تلفن: ۰۲۱۸۸۷۰۹۶۱۰
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Job Title: Global Sourcing and Purchasing Specialist Expert

Job Description

This job position is intended for Sourcing and Purchasing Expert in the Oil, Gas, Mining, and Steel industries and renewables,

The mission is finding evaluating, developing relationships, and negotiating with equipment suppliers and manufacturers, and planning, organizing, and performing the purchasing activities and budget of the purchases.

You are persuaded to apply if...

... you are a competent and knowledgeable young engineer who aspire acquiring social and cultural intelligence which are the essence of the multi-cultural future of the world, you are persuaded to apply for this position. This will be a quantum leap in the future of your professional life and you will become a much more effective player in the sphere of engineering of the nation.

The tasks include but not limited to

Understanding the requirement of the client via effective communication with the sales team,
Seeking and finding the best sources with the optimal balance between quality and price which requires analysis and evaluation,
Furthering technical clarifications in reciprocation between clients and vendors,
Negotiation with the vendor for the best prices and terms,
Preparing purchase orders, then monitoring and following up the liabilities of the suppliers,
Travel requirements: Both domestic and international trips are required a few time round the year.
Not required: handling financial issues, logistics and custom clearance are not in the scope of work although some degree of involvement is necessary,
Length of probation period: 3 Months,

Required knowledge and skills,

Bachelor's or Master's degree in Mechanical, Chemical, Electrical and Instrumentation Engineering, and their sub-categories.
Sufficient technical understanding of equipment used in a typical industrial plant.
Four years of professional engineering experience with at least one year as a sourcing and purchasing agent.
Proficiency in the business English language (writing, speaking, reading).
Handling technical and commercial documents provided by various parties and sometimes preparing them,

Required Human Qualities,

Interpersonal skills such as: Cooperative mindset and team-work, sticking to the schedule and fulfilling the deadlines,
Mental skills such as: Analytical thinking and creativity,
Persistence and perseverance in face of several failures and being ready to test various pathways to ultimate success,

High level of curiosity and enthusiasm towards learning,
active listening, written reporting, and presentation skill sets.
Integrity, dependability, stress tolerance, autonomy, attention to detail, adaptability or flexibility
Time and tasks management,
Capability to search the web, refer to supplier lists, read websites, brochures, and trade publications
to obtain information about potential suppliers and products.

To be acquired business skills,

Maybe you are already familiar with some of the following tasks:
Knowledge of foreign purchasing processes, terminology, and documents, applicable laws and
regulations, relevant tools and technology, and customer service.
Ability to create and use professional documents, including price tables, purchase requisition/order
forms, invoices, order forms,
Applying negotiation and persuasion technics on a professional level,
Enhanced learning to be acquired as part of regular work activity.

Benefits

Working in a highly motivated, agile and flexible team comprised of supportive colleagues who are
always ready to mentor you will not let you fail.
Daily practicing some absolutely essential core skills of a competent business person on a daily basis,
which transforms you from a detail engineer into a wider sighted engineer who has obtained core
skills of a business person within just a few months.
Regular written and oral negotiating with foreign partners and obtaining a high level of cultural
intelligence (CQ).